



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** May 13, 2013 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Election of Officers and Committee Appointments
- B. Secretary Minutes
- C. Financial
  - 1. Treasurers Report
  - 2. Vouchers and Payroll
  - 3. FY 14 Budget
- D. Trustee Issues
  - 1. Library Improvements
    - a. Status
    - b. Responses to the RFP
    - c. Project Manager
  - 2. Conflict of Interest Certification Deadline
- E. Staff Issues
  - 1. Directors Contract
  - 2. Vacation Rollovers
  - 3. New hires for FY14
  - 4. Retirement of the Circulation Specialist
- F. Patron Issues
  - 1. TV Screen Purchase

Informational Session

- A. Audience Participation
  - B. Director's Report and Concerns
  - C. Next Regular Meeting: June 3 , 2013
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**Town of Upton**

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**Massachusetts**

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Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**